



論文投稿手続きのご案内

目次

1. 投稿準備
2. Submission system(Susy)へのユーザー登録、変更
3. 投稿手続き

【必読】

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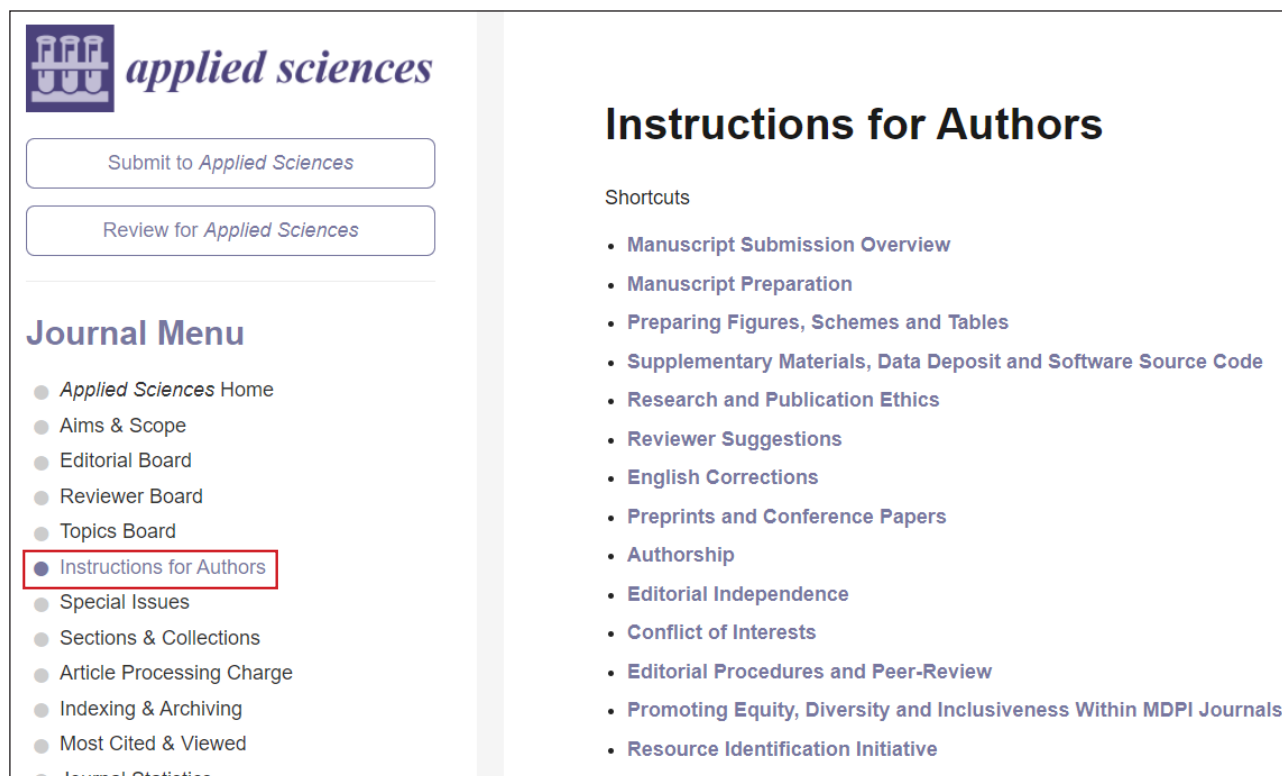
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1. 投稿準備

1) 投稿規定の確認



 **applied sciences**

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- [Special Issues](#)
- [Sections & Collections](#)
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- [Most Cited & Viewed](#)
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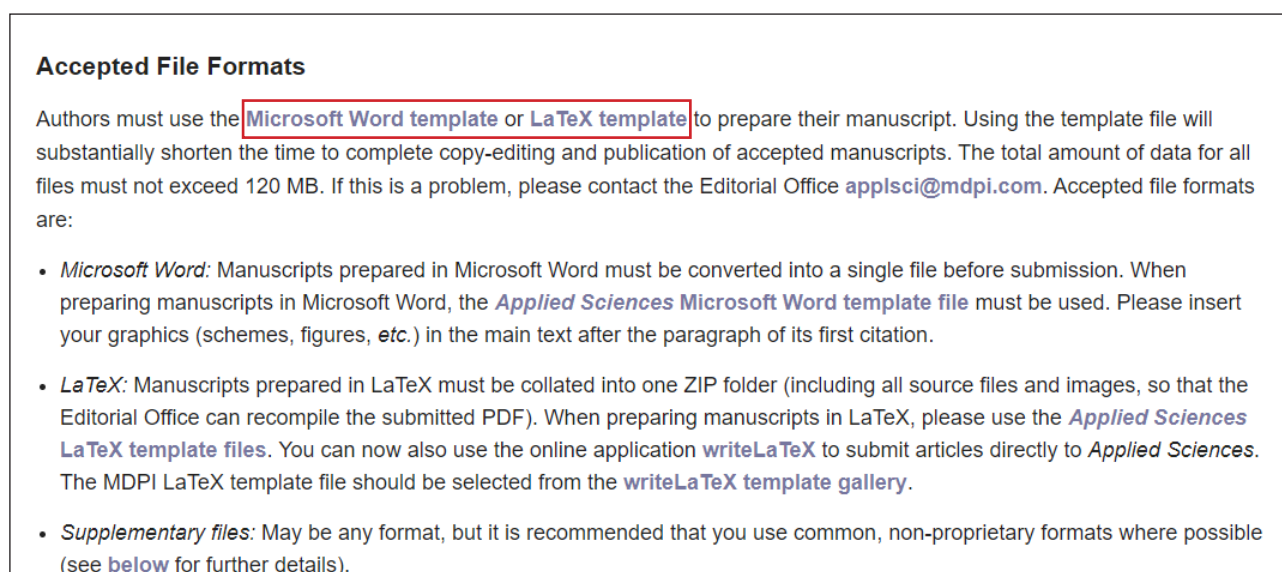
Instructions for Authors

Shortcuts

- [Manuscript Submission Overview](#)
- [Manuscript Preparation](#)
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- [Reviewer Suggestions](#)
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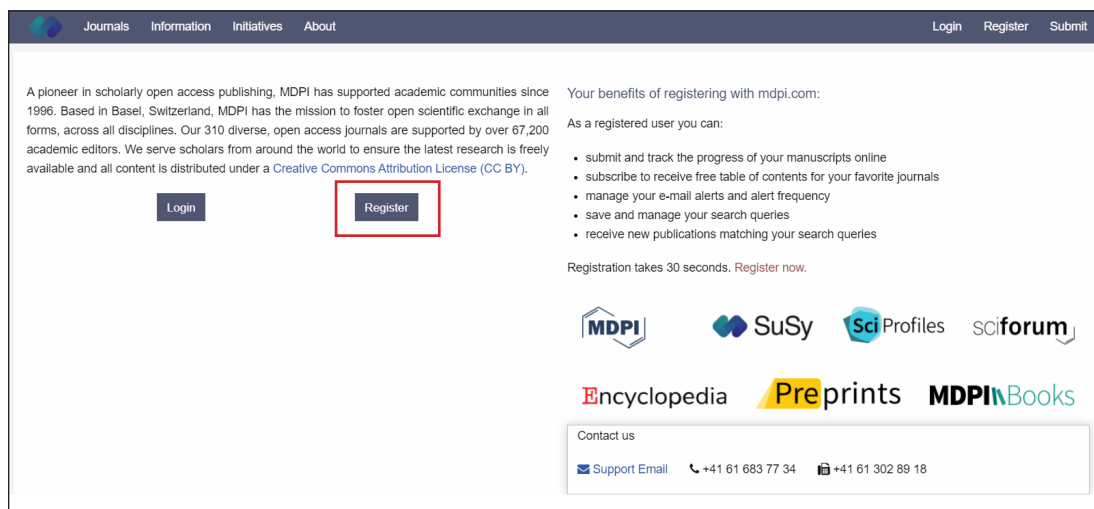


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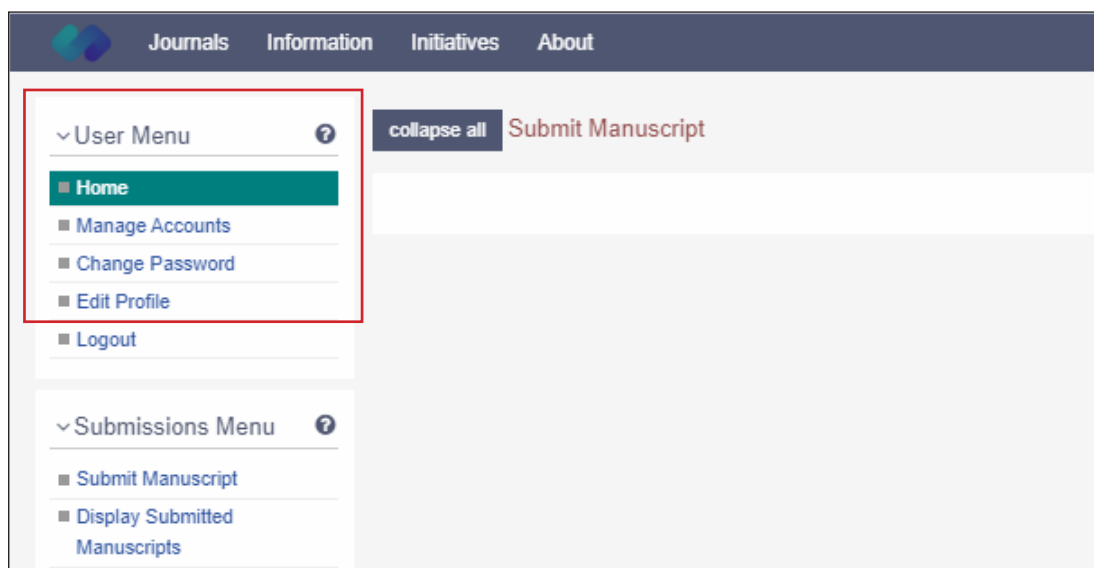
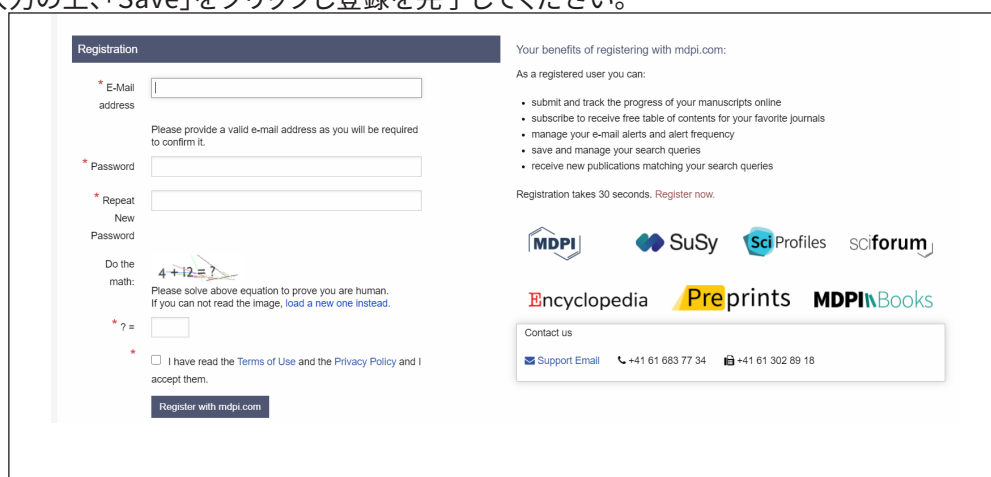
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2. Submission system(Susy)へのユーザー登録、変更

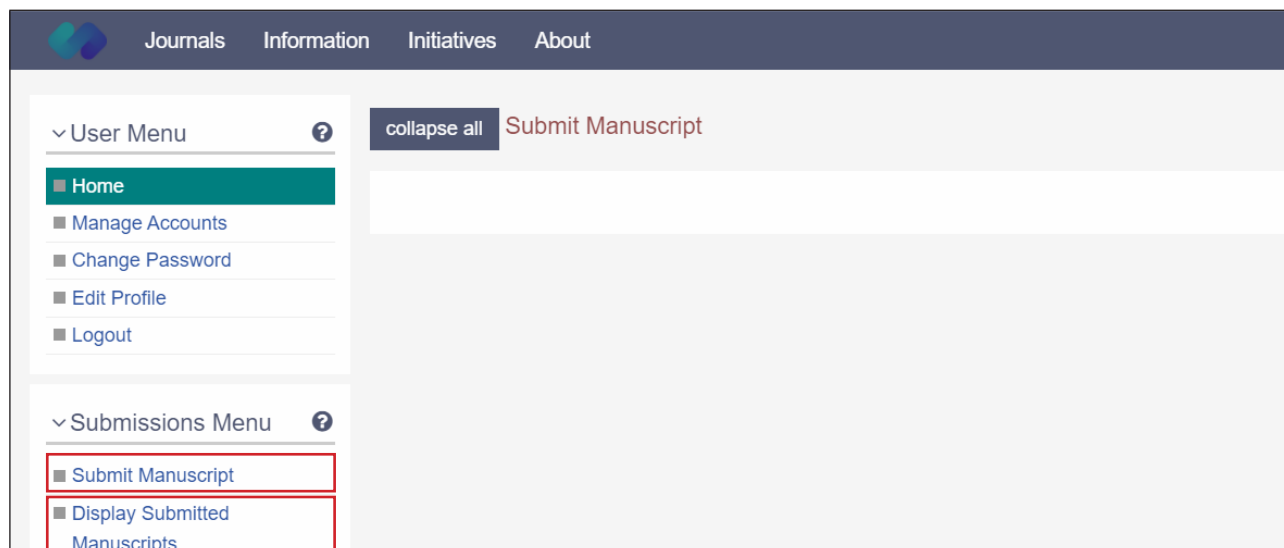


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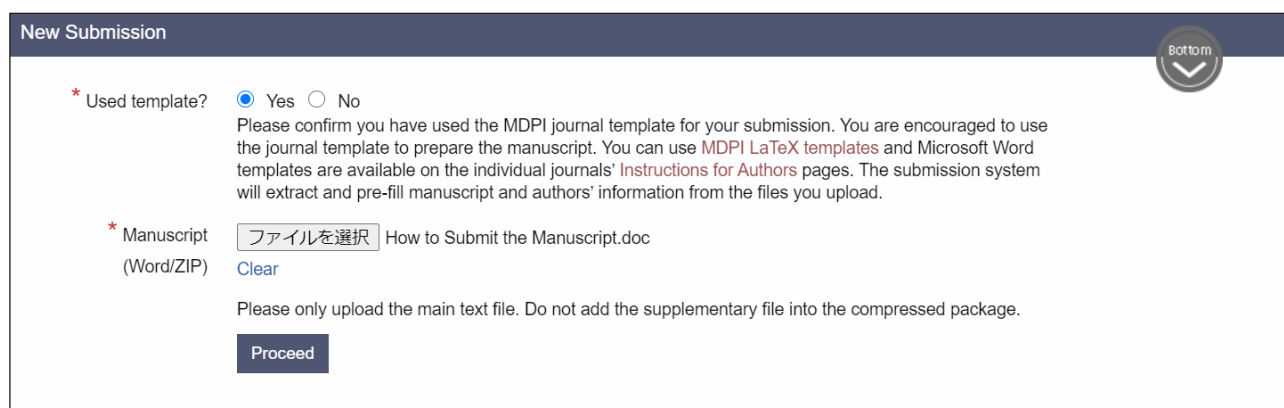


3. 投稿手続き

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2) 「Manuscript」に投稿論文のWord file(Wordで作成した場合)あるいはZip file(LaTeXで作成した場合)をアップロードし、「Proceed」をクリックしてください。

A screenshot of the 'New Submission' form. The form is titled 'New Submission' and has a 'Bottom' button in the top right corner. The first question is '* Used template?' with radio buttons for 'Yes' (selected) and 'No'. Below this is a paragraph of text: 'Please confirm you have used the MDPI journal template for your submission. You are encouraged to use the journal template to prepare the manuscript. You can use MDPI LaTeX templates and Microsoft Word templates are available on the individual journals' Instructions for Authors pages. The submission system will extract and pre-fill manuscript and authors' information from the files you upload.' The second question is '* Manuscript (Word/ZIP)' with a file selection button labeled 'ファイルを選択' and the text 'How to Submit the Manuscript.doc'. Below this is a 'Clear' button. A final paragraph of text reads: 'Please only upload the main text file. Do not add the supplementary file into the compressed package.' At the bottom of the form is a 'Proceed' button.

3) Step1: Manuscript Information(論文情報の入力)

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②	Section	all		
③	Research Topics	all		
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Keywords Example: hedging; transaction costs; dynamic programming; risk management; post-decision state variable				
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Classification Add classifications				
⑧	Number of Pages	10		
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⑩	*	<input checked="" type="checkbox"/> I have read and prepared my manuscript according to the Instructions for Authors , and I agree that my article will be published under an open access license .		
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Proceed to the next step				

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- ② Section, ③ Research Topics: 投稿を予定しているセクションや特集号があれば、選択してください。なければ、「all」を選択してください。
- ④ Choose Article Type: 論文の種類(Article, Review等)を選択してください。
- ⑤ Title: 論文名を入力してください(注:原稿上の題名と一致するようにしてください。)
- ⑥ Abstract: Abstract(要約)を入力してください(注:原稿上の要約と一致するようにしてください。)
- ⑦ Keyword: Keywordを入力してください。Keywordの間は「;(セミコロン)」を入力してください。(注:原稿上のKeywordと一致するようにしてください。)
- ⑧ Number of Pages: 原稿のページ数を入力してください。
- ⑨ Number of Authors: 著者数を入力してください。

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4)-1: 下記に従って著者情報を一人ずつ入力してください。著者名の右にある「+」をクリックし「-」にすると、

Author 1 (Hanako Tokyo) [-] [x]

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Hanako Middle Name Tokyo
ORCID

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⑥ * Submitting Author
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⑦ * Title
Dr.

⑧ * Country / Territory
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⑨ * Affiliation / Institution
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MDPI Japan

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Biography
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⑧ Country / Territory: 所属機関の所在国を選択してください。

⑨ Affiliation / Institution: 所属機関名(大学名、研究機関名、社名など)を入力してください。

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 すべての著者を入力し終わったら、各確認内容を一読していただき、同意いただいた場合はチェックをいれ、

5) Step3: Suggest and Exclude Reviewers (査読者情報の入力)

5)-1: (必須) 査読の依頼を希望される研究者 (最低5名) の情報を入力してください。
 編集部で査読者としての適格性を確認した後に査読を依頼します。
 なお査読者を指定する場合は、以下の条件をご確認ください。

- 著者と利益相反がないこと
- PhDの学位 (Medical分野のジャーナルの場合はMD) を取得していること

5) Step3: Suggest and Exclude Reviewers (査読者情報の入力)

5)-2: (必要な方のみ) 投稿論文に関連がある参考論文のDOI linkを入力してください。
また、査読者候補の対象外にしたい研究者の情報を入力してください。

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Affiliation	<input type="text"/>			
Reviewer 3	<input type="text"/>	<input type="text"/>	<input type="text"/>	✖
Affiliation	<input type="text"/>			

6) Step4: Upload Manuscript (原稿のアップロード)

Step 1 Manuscript Information	Step 2 Author Information	Step 3 Suggest and Exclude Reviewers	Step 4 Upload Manuscript	Step 5 Confirm and Send to Editors
Upload manuscript ...				
Upload your manuscript: <ul style="list-style-type: none">If you are submitting several files (supplementary materials, LaTeX files etc.) please compress these into a single .zip archive.You may read the Instructions for Authors for further details. Template files are available for download in Microsoft Word or LaTeX format.The total amount of data for all files must not exceed 200 MB. If this is a problem, please contact the editorial office applsoci@mdpi.com.				
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② Manuscript (PDF Version)	<input type="button" value="Change File"/>	How to Submit the Manuscript.pdf <input type="button" value="Clear"/>		
③ Graphical Abstract	<input type="button" value="Choose File"/>	<input type="button" value="Clear"/>		
	Authors are encouraged to provide a self-explanatory graphical abstract of the paper (to be published on the website along with the abstract on the table of contents and search results). More information: https://www.mdpi.com/journal/applsoci/instructions#preparation			
Video Abstract	<input type="checkbox"/> I would like to submit a video abstract at a later stage A video abstract is the video equivalent of a written abstract. Up to 5 minutes long, it should give an overview of the background, scope, and results of your paper.			
Non-published Material (Word/ZIP/PDF)	<input type="button" value="Choose File"/>	<input type="button" value="Clear"/>		
	Note: Non-published material file should contain any supporting documents not intended for publication, for example unpublished material cited by the work. If you have multiple files, please put them together in a single archive, e.g. a zip file.			
④ Coverletter (PDF)	<input type="button" value="Change File"/>	Cover Letter.pdf <input type="button" value="Clear"/>		
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 Your manuscript information (Title, abstract and keywords) will be public to the journal reviewer board members who could apply for reviewing your submission.

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 We wish to draw the attention of the Editor to the following facts, which may be considered as potential conflicts of interest, and to significant financial contributions to this work.

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